Transcripts of Record

A statement of official academic record includes all significant recorded information concerning the student’s admission, classification, and scholarship. No partial or incomplete scholastic record will be given.

The student’s transcript notes his or her academic eligibility status. A statement of honorable dismissal will not be granted to students whose conduct and character would not entitle them to remain enrolled at the University or whose transcripts contain a notation of any probation, suspension, or other temporary restriction imposed for unsatisfactory conduct and still in force when the statement is made.

The University does not release an official transcript unless tuition, fees, and other obligations due the University have been paid. Students may order a transcript electronically through the link in their ConnectCarolina Student Center. This process provides an electronic authorization that allows the Office of the University Registrar to release the transcript at the student’s request. Students may inspect their academic records at the Office of the University Registrar, Student and Academic Services Building North. For more information on how to request a transcript, please visit the Office of the University Registrar’s Web site (http://registrar.unc.edu/academic-services/transcripts-certifications/order-a-transcript).

Policy on Awarding of Undergraduate Degrees and Transcript Notations

The University of North Carolina at Chapel Hill will award only one bachelor’s degree to a student, regardless of a possible second-major declaration, and will not admit or award a degree to a student who has already earned a bachelor’s degree through another school of the University or at another college. Undergraduates in the professional schools in the Divisions of Academic Affairs and Health Affairs may earn a second major (not a second degree) in the College of Arts and Sciences or another professional school, but the first major must be in the professional school. Exception: a student may earn a second bachelor’s degree in one of several health profession schools of the University after receiving a bachelor’s degree if the student is admitted to the professional school.

Students pursuing two major fields of study for the bachelor of arts or bachelor of science degree earn only one degree and receive only one diploma. Both the diploma and the official transcript will indicate the degree and the two majors.

Students completing the requirements for both a bachelor of science degree and a bachelor of arts degree earn only the bachelor of science degree and receive only that diploma. Students completing the requirements for both a bachelor of arts degree and a bachelor of fine arts or bachelor of music degree earn only the bachelor of fine arts or bachelor of music degree and receive only that diploma. Note that these students must complete General Education requirements pertinent to the bachelor of arts as well as all requirements for the bachelor of fine arts or bachelor of music degree. Both the diploma and the official transcript will indicate the degree (with its major) and the second major.

Related Policies

Under no circumstances can a second undergraduate degree be awarded in Academic Affairs after one has been earned in Health Affairs. In the